

JERRY CLAY ACADEMY PTA
PRESENTS.....

SUMMER FAIR & CIRCUS

6/7/2024



VOLUNTEERS
NEEDED



SUMMER CARNIVAL AND CIRCUS VOLUNTEERS FOR STALLS



JUST LIKE LAST YEAR WE ARE ASKING EACH CLASS TO MANAGE THE STALLS AND VOLUNTEERS. IF STALLS DO NOT HAVE ENOUGH VOLUNTEERS WE WILL NOT BE ABLE TO RUN THEM.



VOLUNTEER TIMES

WE WILL NEED 1- 2 VOLUNTEERS PER TIME SLOT MINIMUM ON EACH STALL.

THE BBQ WILL NEED 3-4 VOLUNTEERS PER TIME SLOT

STALL SET UP 10-11:00

11:00-12:00

12:00-13:00

13:00-14:00

14:00-15:00



Class stall allocations

CIRCUS TENT SET UP (HEAVY LIFTING CREW) - 5 STRONG VOLUNTEERS
CANDY FLOSS AND POPCORN (3 VOLUNTEERS)

RECEPTION- WINE & WATER STALL (2 VOLS), JAR BAR STALL (1 VOL)

YEAR 1 - FACE PAINT, GLITTER TATTOOS STALL (2 VOLS), SWEETS STALL (2 VOLS)

YEAR 2 - UNIFORM SALE STALL (1 VOL), CIRCUS SKILLS TOYS STALL (2 VOLS)

YEAR 3 - CAKE AND BAKE STALL (2 VOLS), DRINKS (1 VOL)

YEAR 4 - TOMBOLA (2 VOLS), BOUNCY CASTLE (1 VOL)

YEAR 5 - BBQ (3-4 VOLUNTEERS)

YEAR 6 - GAMES STALLS (SPIN THE WHEEL, CODE BREAKER, ENTERPRISE STALL, SOAK THE TEACHER, YUKKY DIP). YEAR 6 AND PARENTS WE WILL NEED 2 YEAR 6 PARENTS TO MANAGE SOAK THE TEACHER.

These stalls are the most popular, if we do not get enough volunteers we will have to remove that stall and transfer volunteers to other stalls. If there are not enough volunteers we can't run the fair. All Family Members of JCA welcome to Volunteer.



Set-up

Open to Anyone

Circus Tent Set Up (Heavy lifting crew, must be strong / physically fit) - 5 strong volunteers to put the Circus tent in place with guidance from Circus Owners. Time to be confirmed (Potentially 9-10am)

Candy Floss and PopCorn (2 Volunteers to operate and 1 volunteer to take payment)

Will need to make sure equipment is clean, all stock is prepped and ready



Reception Class

Wine and Water

Players are not allowed to pick up bottles to feel. Once they touch a bottle this is their play.

Please empty water out once bottle chosen and put back in tub, ready for recycling

Black bags are provided for rubbish, ready for recycle

Jar Bar

In the run up to the Carnival children will be invited to donate jars filled with sweets or toys.

£1 for 1 ticket and the winner ends in 0 or 5



Year 1

Face Paint and Glitter Tattoos

Carnival simple face paint. If required a session can be held for those unfamiliar with either.

Sweet Stall

Sweet bags various contents and sizes
Chocolate bars and Crisps



Year 2

Uniform Sale Stall

Set out stock, make sure it is all kept dry
A price and product list will be given on the day, cash or
card payments accepted.

Circus Skills Toys Stall

A price and product list will be given on the day, cash or
card payments accepted.



Year 3

Cake and Bake Stall

Collect and set out all donated cakes
Practice good food hygiene bagging up items purchased
and collecting payments

Drinks

Sell PTA refillable bottles, free refills to PTA bottles
bought, water is free dilute 50p charge for non-PTA
Bottles



Year 4

Tombola

Set out prizes and make sure tickets are on every prize and the additional ticket is folded up and in tombola box

Tickets are 2 for £1

Winning tickets are even losers are odd

If a child wins alcohol please ensure this is handed to an adult

Bouncy Castle

Take payment

Monitor children for health and safety

Make sure they take off shoes

Bad behaviour on the bouncy castle - ask children to get off



Year 5

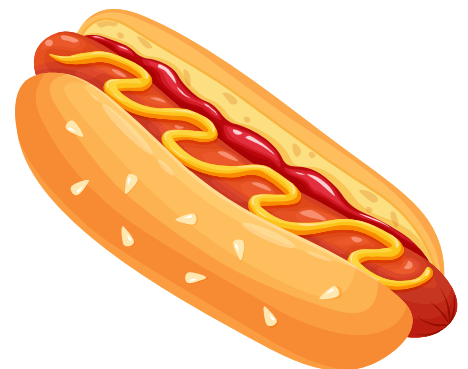
Prior to the event one volunteer from Year 5 parents will need to source burgers. Suasages, bread, cheese slices and condiments at a low price and if possible free. Speak to Vicki (Chair) will advise on last years contacts. The PTA will pay for any goods.

We need at least 4 volunteers for each time slot. Last year the chef did the cooking in two hour slots each. 1 on cooking, 2 on serving/handling the food and 1 on payments

Firstly we need to make sure everything is clean and that the BBQ is started for 10am to get food cooked on time.

We have hygeine guides which we can distribute prior and on the day. All antibac and rubber gloved/protective wear provided

Children should not be near the BBQ or serving food. A Price list will be given on the day.



Year 6

2 volunteers per games- Spin the Wheel, Enterprise Stall, Yucky Dip

Soak the teacher must be manned by Year 6 Parents Code Breaker (Will need 1 year 6 and 1 parent to assist with this),

Please set up all games, do not leave your stall or petty cash unattended and always hand in the petty cash to Demi (Treasurer) or call her for any change required.

Price list will be provided on the day



Donations Needed

Wine bottles full or empty screw tops only

Wine Bottle Bags

Tombola prizes - new ,unboxed and undamaged

Items freshly baked for cake and bake stand

Jar Bar entries

Popcorn machine to borrow

Antibac and rubber gloved/protective wear if you know
a company that can donate

We have plenty of space for stall holders (Arts, Crafts
and small businesses) £15 a stall

Sponsors to help pay for the advertising banners