



APPLICATION PACK

CLASS TEACHER



WELCOME TO JERRY CLAY ACADEMY



Jerry Clay Academy is a vibrant one-form entry school, DfE English Hub & National Support School in Wrenthorpe on the outskirts of Wakefield.

There are 211 pupils (ages 4-11) in the school who come mainly from Wrenthorpe. We take pride in our child-centered ethos and strive to provide inspirational, high-quality learning for everyone.



At Jerry Clay Academy, we believe we have the most magical team of children & staff! Our children are keen to learn, well behaved and they really enjoy coming to school. Our parents and carers support the school brilliantly. Community is a very important part of the work which we do! We are a happy, successful and forward-thinking school community set in the heart of Wrenthorpe. Using the local area and locations in Wakefield, nationally & internationally, it is important to us in bringing the curriculum to life and making learning meaningful to children. We are proud of our curriculum both inside and outside of timetabled time.

We have a talented and committed team of staff and Trustees who work together to provide a purposeful and exciting education. Our common aim is to support children's attainment, achievement and emotional wellbeing so that every child finds their own success. Everyone at JCA strives to be the best we can be. As a team, we support one another to realise this ambition.

“Striving to be the best we can be”





We offer a commitment to your professional development as part of the team. Clear systems and structures ensure that there is transparency and good communication throughout the school. Our school motto is "Striving to be the best we can be" and it is expected that all of us demonstrate this, whatever our role in school. Strong networks between schools mean that there is a strong sense of identity and loyalty to the children and community we serve. As part of a new and developing MAT, the successful candidate will be part of this exciting and rapidly developing journey.

On our school website www.jerryclayacademy.wakefield.sch.uk you will find other key information about the school; the curriculum, outcomes and learning policies which will give a broader picture of who we are and if we are the right place for you to grow as a Class Teacher.

We warmly invite you to visit the school before applying to see for yourself what a special place it is.



WELCOME FROM THE CEO OF ACCOMPLISH MAT



Dear Prospective Class Teacher,

I would like to thank you for your interest in this post. Vacancies are extremely rare at JCA and this is certainly a fantastic opportunity.

JCA is a fantastic place to be! As a National Support School, English Hub and now the first academy to become part of our new multi academy trust, Accomplish, the plans for Jerry Clay Academy and the future are very exciting!

Having being the Executive Headteacher for 10 years and now our CEO, developing an innovative MAT for our region and beyond. It is my absolute quest to ensure that all adults receive the very best CPD to enable you to be the very best for our children. We have a relentless focus on wanting the best for not only the children, families and staff of Jerry Clay but for the region. We thrive on collaboration as we believe that education is best when we are all learning from each other.

Tony Palin will take over the Headship of JCA in September 2024, having been a long-term employee of Jerry Clay, as Class Teacher & Senior Leader for many years. His passion is to ensure that our children develop as an excellent Jerry Clay learner, get the very best curriculum offer and to ensure staff receive the very best training and professional development to support this quest. Team work and care is at the heart of everything JCA does.

We have a very hard-working, dynamic and caring team of teaching, support, administration & estates, an enthusiastic and supportive local governing board, an excellent team in our English Hub and a strong partnership with parents and carers. This works to provide our children with a fantastic, holistic and academic education of which we are all proud. We are pleased to have a DfE English Hub as part of our trust and as such are passionate about driving English standards in our own academy and that of those in our region.

We welcome applications from teachers who are passionate about collaboration and wanting the very best for every individual child. Ultimately, we are looking for a caring team member who sets high expectations for themselves and their pupils. We, in return, will ensure that you are supported on your professional journey with an excellent CPD programme.

We look forward to reading your application.

Yours sincerely,

Tracy Swinburne,
CEO Accomplish MAT

WELCOME FROM THE HEAD OF SCHOOL



Dear Applicant,

Thank you very much for your interest in becoming a Class Teacher at Jerry Clay Academy. I hope you will find this information pack a useful introduction to our school.

Jerry Clay Academy is a school committed to providing the very best education for our children. We are excitedly continuing our journey, as an outstanding school, to inspire and equip our children with a love of learning across a knowledge-rich curriculum. Our team lives by our motto 'to be the best we can be' and it is through strong collaborative working that we strive for excellent standards and expectations of achievement throughout the whole school. Our aim is to provide our children with a wide and rich curriculum which will enable all of our children to be successful in life.

We want the successful applicant to be an excellent teacher who is passionate about getting the very best out of our pupils. JCA has a strong partnership with parents and the whole community and would like a new Class Teacher with a commitment to this too. Ideally, we are looking for someone who has had experience of coordinating a subject in the curriculum, either a core or foundation subject. Although this is not essential. Accomplish MAT have great passion for developing your personal career journey.

As a Class Teacher at Jerry Clay Academy, you will be offered excellent continuing professional development as part of an innovative and forward-thinking programme. If you are an ECT, we can offer you an experienced mentor, excellent support and further professional development opportunities to ensure that you are fully developed on your exciting journey.

We welcome and encourage academy visits. Please contact the academy office to arrange a suitable date and time. I look forward to meeting you and sharing with you our academy, which we are all incredibly proud of.

Yours sincerely,

Tony Palin

Head of School (From September 2024)

HOW TO APPLY



Salary:

MPS/UPS (dependent on experience)
Temporary in the first instance.

Visits to the Academy:

Please call our academy office to make an appointment to look around our school.

Application closing date:

Monday 29 April

Interviews will be held:

Tuesday 7th May

1. Please read this information pack carefully. Please use the job description and the job specification to complete your application, which lists the key competencies that we are looking for.
2. Complete the enclosed application form; CVs will not be accepted.
3. Please make sure you address the criteria outlined in the job specification when writing your personal supporting statement.
4. We recommend that you visit our school. To arrange a visit, please call the academy office on **01924 303665**
5. Should you have any queries on the application process, please contact **Katie Townend** - HR & Comms Officer on **01924 303665**
6. Completed applications should be sent by email to:
headteacher@jerryclayacademy.wakefield.sch.uk
or by post to: Mr Tony Palin, Head of School, Jerry Clay Academy, Jerry Clay Lane, Wrenthorpe, Wakefield, WF2 0NP
7. References will be sought for shortlisted candidates prior to the interview date. The successful candidate will be required to complete an enhanced DBS check.

JOB SPECIFICATION



Job description	Class Teacher
To whom responsible	Head of School ; reporting to SLT and Local Governing Board
Key duties and responsibilities	
<ul style="list-style-type: none">• Demonstrate exemplary practice in effective teaching, organisation and display and support colleagues to raise standards of practice in these areas as need is identified.• To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.• To plan and prepare lessons in order to deliver the National Curriculum ensuring breadth and balance in all subjects.• To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations.• To maintain good order and discipline among the pupils, safeguarding their health and safety.• To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.• To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.• To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress.• To prepare appropriate records for the transfer of pupils.• To ensure effective use of support staff within the classroom, including parent helpers.• To participate in staff meetings as required.• Contribute to the development and co-ordination of a particular area of the curriculum.• To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.• To ensure that school policies are reflected in daily practice.• To communicate and consult with parents over all aspects of their children's education – academic, social and emotional.• To liaise with outside agencies when appropriate e.g., Educational Psychologist.• To continue professional development, maintaining a portfolio of training undertaken.• To meet with parents and appropriate agencies, to contribute positively to the education of the children concerned.	

PERSON SPECIFICATION



	Essential Selection Criteria	Desirable	Evidence
Education and Qualifications	QTS Evidence of relevant continuing professional development		Application form/ certificates
Knowledge and Experience	Be able to demonstrate an understanding and application of: Evidence of effective teaching and raising standards in Key Stage 1 or Key Stage 2.	Has experience of successfully leading a foundation or core curriculum subject	Application form Interview Interview
	High level of personal literacy, numeracy and ICT skills.	Evidence of effective teaching across the primary age range	Application form/ interview
	Working effectively as a member of a team.	Effectively supporting staff through a period of change	Application form Reference Interview
	Clear philosophy on effective primary curriculum and practice.	Knowledge and experience of evidenced-based approaches to teaching and learning	Application form Reference Interview

PERSON SPECIFICATION



	Essential Selection Criteria	Desirable	Evidence
Skills and Abilities	Sets high expectations and standards, and provide a role model for all pupils and staff.		Application form Reference Interview process
	Monitor to ensure that agreed practice is in place.	Monitor, set strategic objectives and provide a point of reference for colleagues in a curriculum area.	Application form Reference Interview
	Effectively manage teaching and learning to promote achievement and wellbeing for all pupils.	Manage change in pursuit of strategic objectives.	Application form Interview
	Scaffold learning opportunities and interventions and make best use of teaching assistants to move learning on.		Application form Interview
	Provide opportunities for staff development and encourage staff to develop themselves. Build, support and work as part of a team.	Provide collaborative peer to peer coaching and support	Application form Interview
	Work effectively in partnership with parents, governors and the wider community		Application form Interview
Personal Qualities	Ability to develop good relationships and communicate effectively.		Application form Reference Interview
	Self-confident with a collected and positive professional manner.		Application form Interview
	Supportive of the school's extra-curricular activities.		Interview
	A good record with regards to punctuality and attendance at work		Reference

COME & BE PART OF OUR
JCA DREAM TEAM!

