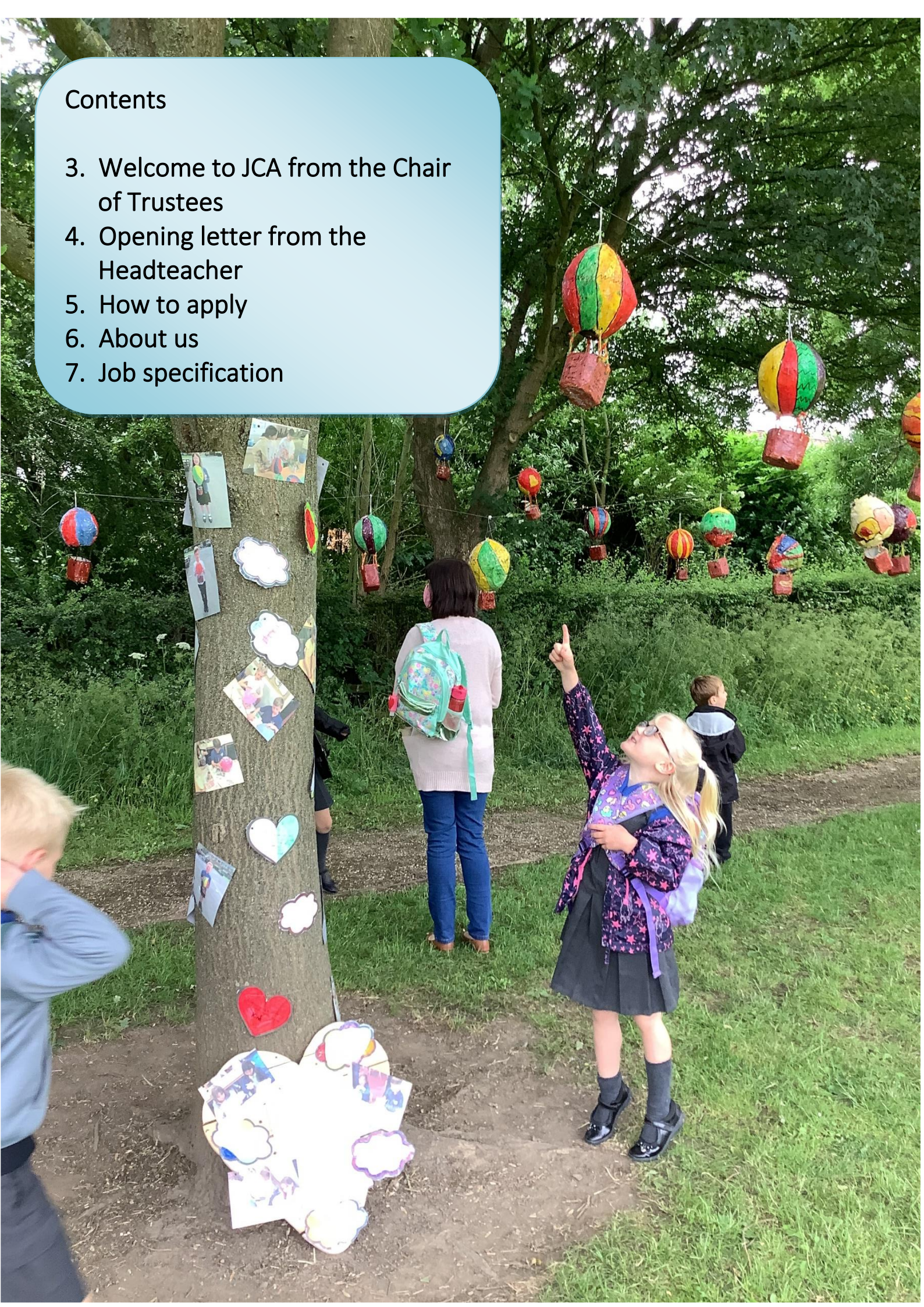


# APPLICATION PACK CLASS TEACHER JERRY CLAY ACADEMY



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Dear Prospective Class Teacher,

I would like to thank you for your interest in this post; the Trustees of Jerry Clay Academy look forward to meeting the successful applicant.

Our Academy is a fantastic place to be! As a National Support School, English Hub and now the first academy to become part of our new multi academy trust, Accomplish, the plans for the Jerry Clay Academy and the future are very exciting!

Tracy Swinburne, our previous Executive Headteacher of 8 years is now our Trust Leader, developing an innovative MAT for our region and beyond. Her relentless focus on wanting the best for not only the children, families and staff of Jerry Clay but for the region is inspiring. Caroline Elliott took over the Headship of JCA in January 2021, having been a long-term employee of Jerry Clay. Her passion is to ensure that our children develop as an excellent Jerry Clay learner, get the very best curriculum offer and to ensure staff receive the very best training and professional development to support this quest. Team work and care is at the heart of everything JCA does.

We have a very hard-working, dynamic and caring team of teaching, support, administration & estates, an enthusiastic and supportive Trustee board, an excellent team in our English Hub and a strong partnership with parents and carers. This works to provide our children with a fantastic, holistic and academic education of which we are all proud. We are pleased to have a DfE English Hub as part of our trust and as such are passionate about driving English standards in our own academy and that of those in our region.

We welcome applications from teachers who are passionate about collaboration and wanting the very best for every individual child. Ultimately, we are looking for a caring team member who sets high expectations for themselves and their pupils. We, in return, will ensure that you are supported on your professional journey with an excellent CPD programme.

I look forward to reading your application.  
Yours sincerely,

Andrew Carter  
Chair of Trustees  
Jerry Clay Academy





Dear Applicant,

Thank you very much for your interest in becoming a Class Teacher at Jerry Clay Academy. I hope you will find this information pack a useful introduction to our school.

Jerry Clay Academy is a school committed to providing the very best education for our children. We are excitedly continuing our journey, as an outstanding school, to inspire and equip our children with a love of learning across a knowledge-rich curriculum. Our team lives by our motto 'to be the best we can be' and it is through strong collaborative working that we strive for excellent standards and expectations of achievement throughout the whole school. Our aim is to provide our children with a wide and rich curriculum which will enable all of our children to be successful in life.

We want the successful applicant to be an excellent teacher who is passionate about getting the very best out of our pupils. JCA has a strong partnership with parents and the whole community and would like a new Class Teacher with a commitment to this too. Ideally, we are looking for someone who has had experience of coordinating a subject in the curriculum, either a core or foundation subject. Although this is not essential.

As a Class Teacher at Jerry Clay Academy, you will be offered excellent continuing professional development as part of an innovative and forward-thinking programme. If you are an ECT, we can offer you an experienced mentor, excellent support and further professional development opportunities to ensure that you are fully developed on your exciting journey.

We welcome and encourage academy visits. Please contact the academy office to arrange a suitable date and time. I look forward to meeting you and sharing with you our academy, which we are all incredibly proud of.

Yours sincerely,

Caroline Elliott  
Headteacher  
Jerry Clay Academy





## JERRY CLAY ACADEMY HOW TO APPLY

### Salary:

MPS (dependent on experience)

### Visits to the Academy:

Please call our academy office to make an appointment to look around our school.

### Application closing date:

Closing date: Thursday 28<sup>th</sup> April, 5.30pm

### Interviews will be held:

Friday 6<sup>th</sup> May



1. Please read this information pack carefully. Please use the job description and the job specification to complete your application, which lists the key competencies that we are looking for.
2. Complete the enclosed application form; CVs will not be accepted.
3. Please make sure you address the criteria outlined in the job specification when writing your personal supporting statement.
4. We recommend that you visit our school. To arrange a visit, please call the academy office on **01924 303665**
5. Should you have any queries on the application process, please contact Mrs. Sally-Anne Beaumont-Office Manager on **01924 303665**
6. Completed applications should be sent by email to [headteacher@jerryclayacademy.wakefield.sch.uk](mailto:headteacher@jerryclayacademy.wakefield.sch.uk) or by post to Mrs. Caroline Elliott, Headteacher, Jerry Clay Academy, Jerry Clay Lane, Wrenthorpe, Wakefield, WF2 0NP
7. References will be sought for shortlisted candidates prior to the interview date. The successful candidate will be required to complete an enhanced DBS check.



## Welcome to Jerry Clay Academy



Jerry Clay Academy is a vibrant one-form entry school, DfE English Hub & National Support School in Wrenthorpe on the outskirts of Wakefield.

There are 211 pupils in the school who come mainly from Wrenthorpe. We take pride in our child-centered ethos and strive to provide inspirational, high-quality learning for everyone.

Children's ages: **4-11**

Current school roll: **212**

At Jerry Clay Academy, we believe we have the most magical team of children & staff! Our children are keen to learn, well behaved and they really enjoy coming to school. Our parents and carers support the school brilliantly. Community is a very important part of the work which we do! We are a happy, successful and forward-thinking school community set in the heart of Wrenthorpe. Using the local area and locations in Wakefield, nationally & internationally, it is important to us in bringing the curriculum to life and making learning meaningful to children. We are proud of our curriculum both inside and outside of timetabled time.

We have a talented and committed team of staff and Trustees who work together to provide a purposeful and exciting education. Our common aim is to support children's attainment, achievement and emotional wellbeing so that every child finds their own success. Everyone at JCA strives to be the best we can be. As a team, we support one another to realise this ambition.

We offer a commitment to your professional development as part of the team. Clear systems and structures ensure that there is transparency and good communication throughout the school. Our school motto is "Striving to be the best we can be" and it is expected that all of us demonstrate this, whatever our role in school. Strong networks between schools mean that there is a strong sense of identity and loyalty to the children and community we serve. As part of a new and developing MAT, the successful candidate will be part of this exciting and rapidly developing journey.

On our school website [www.jerryclayacademy.wakefield.sch.uk](http://www.jerryclayacademy.wakefield.sch.uk) you will find other key information about the school; the curriculum, outcomes and learning policies which will give a broader picture of who we are and if we are the right place for you to grow as a Class Teacher.

We warmly invite you to visit the school before applying to see for yourself what a special place it is.

# Jerry Clay Academy



**Job description**      Class Teacher

**To whom responsible**      Head Teacher; reporting to SLT and Trustees

- Demonstrate exemplary practice in effective teaching, organisation and display and support colleagues to raise standards of practice in these areas as need is identified.
- To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.
- To plan and prepare lessons in order to deliver the National Curriculum ensuring breadth and balance in all subjects.
- To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations.
- To maintain good order and discipline among the pupils, safeguarding their health and safety.
- To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress.
- To prepare appropriate records for the transfer of pupils.
- To ensure effective use of support staff within the classroom, including parent helpers.
- To participate in staff meetings as required.
- Contribute to the development and co-ordination of a particular area of the curriculum.
- To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- To ensure that school policies are reflected in daily practice.
- To communicate and consult with parents over all aspects of their children's education – academic, social and emotional.
- To liaise with outside agencies when appropriate e.g., Educational Psychologist.
- To continue professional development, maintaining a portfolio of training undertaken.
- To meet with parents and appropriate agencies, to contribute positively to the education of the children concerned.

## Person Specification- Class Teacher

	Essential Selection Criteria	Desirable	Evidence
<b>Education and Qualifications</b>	QTS Evidence of relevant continuing professional development		Application form/certificates
<b>Knowledge and Experience</b>	<p><b>Be able to demonstrate an understanding and application of:</b> Evidence of effective teaching and raising standards in Key Stage 2.</p> <p>High level of personal literacy, numeracy and ICT skills.</p> <p>Working effectively as a member of a team.</p> <p>Clear philosophy on effective primary curriculum and practice.</p>	<p>Has experience of successfully leading a foundation or core curriculum subject</p> <p>Evidence of effective teaching across the primary age range</p> <p>Effectively supporting staff through a period of change</p> <p>Knowledge and experience of evidenced-based approaches to teaching and learning</p>	<p>Application form Interview Interview</p> <p>Application form/interview</p> <p>Application form Reference Interview</p> <p>Application form Reference Interview</p>
<b>Skills and Abilities</b>	<p>Sets high expectations and standards, and provide a role model for all pupils and staff.</p> <p>Monitor to ensure that agreed practice is in place.</p> <p>Effectively manage teaching and learning to promote achievement and wellbeing for all pupils.</p> <p>Scaffold learning opportunities and interventions and make best use of teaching assistants to move learning on.</p> <p>Provide opportunities for staff development and encourage staff to develop themselves.</p> <p>Build, support and work as part of a team.</p> <p>Work effectively in partnership with parents, governors and the wider community</p>	<p>Monitor, set strategic objectives and provide a point of reference for colleagues in a curriculum area.</p> <p>Manage change in pursuit of strategic objectives.</p> <p>Provide collaborative peer to peer coaching and support</p>	<p>Application form Reference Interview process</p> <p>Application form Reference Interview</p> <p>Application form Interview</p> <p>Application form Interview</p> <p>Application form Interview</p> <p>Application form Interview</p>
<b>Personal Qualities</b>	<p>Ability to develop good relationships and communicate effectively.</p> <p>Self-confident with a collected and positive professional manner.</p> <p>Supportive of the school's extra-curricular activities.</p> <p>A good record with regards to punctuality and attendance at work</p>		<p>Application form Reference Interview</p> <p>Application form Interview</p> <p>Interview</p> <p>Reference</p>





Come & be part of our JCA  
Dream Team!

