

Jerry Clay Academy

Governance Statement For The Year Ended 31 August 2020

Scope of Responsibility

As trustees, we acknowledge we have overall responsibility for ensuring that Jerry Clay Academy has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement of loss.

As trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The board of the trustees has delegated the day-to-day responsibility to the Principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Jerry Clay Academy and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Report of the Trustees and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 5 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
T Swinburne (Executive Headteacher and Accounting Officer)	5	5
E Brook (Staff trustee) (appointed 24.10.19)	3	4
L Bland	5	5
A Carter (Chair)	5	5
M Dean	5	5
D Dews	5	5
S Green	5	5
T Palin (Staff trustee)	5	5
H Taylor-Lyte	4	5
S Williamson	4	5

Governance reviews

The Board carries out robust self-evaluation as part of the ongoing school improvement plans. They are presented with an extensive range of academic and financial data throughout the year which is evaluated and challenged as evidenced in the meeting minutes.

The Board maintained effective oversight of funds between meetings by receiving updates via email and sharing of files using Microsoft Teams.

The Finance and Resource Committee is a sub-committee of the main governing body. Its purpose is to manage the Academy's resources and finances efficiently and effectively. Its purpose is to:

- Review and monitor the financial performance of the Academy
- Hold the Accounting Officer to account regarding financial management
- Oversight of internal and external audits
- Approval of estates and facilities planning

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
T Swinburne (Executive Headteacher and Accounting Officer)	3	3
E Brook (Staff trustee) (appointed 24.10.19)	2	2
A Carter	3	3
M Dean	3	3
D Dews	3	3
S Green	3	3
H Taylor-Lyte	3	3
T Palin	3	3