



24<sup>th</sup> June 2020

Dear Parents & Carers

As we move towards the end of this academic year, I would like to let you all know about our staffing plans for the year ahead. With the COVID pandemic it really does feel like this year has certainly gone very quickly! This period of time has been incredibly difficult but we are getting through this, with light at the end of the tunnel.

During this time I am sure you will join me in thanking our amazing JCA team for the hard work and relentless support that they have given to you all during this time. I would also like to thank all of you for supporting your child during their learning at home. Your support has simply been incredible and I cannot thank you enough for everything you have done to motivate your child at home during these challenging times. As a community we have pulled together and all really strived to be the best we can be for each other.

## **The new academic year**

### **A fond farewell to Miss Farrer**

Sadly we say a fond farewell to Miss Farrer. As you all know, Miss Farrer joined our team last year on a one year contract to cover for Mr Palin who was supporting the school whilst I shared my time with JCA and another school, alongside Miss Brook. Miss Farrer has been absolutely superb and has been an excellent member of our team. We are all certainly going to miss her as she now takes her teaching adventure to another local primary school as a Year 3 Teacher. We thank Miss Farrer for all her hard work at JCA. We wish her so much luck and know that she will come back to visit us regularly.



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**National Support School**  
designated by



**National College for  
Teaching & Leadership**



Executive Headteacher: Mrs T Swinburne

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### **Thank you so much to Mrs Saynor who retires at the end of this academic year**

Mrs Saynor has been a Teaching Assistant in Year 5 for many years and an incredibly valued member of our team. Our children absolutely adore her and so do the staff. We are really going to miss her so much; however, thank her so much for her incredible hard work and contribution to JCA over the years. Her dedication and hard work will never be forgotten. We wish her happiness and relaxation in her retirement.



### **Great news!**

#### **Mrs Wilkinson is staying!**

Mrs Wilkinson, our Year 2 Teaching Assistant made the decision to stay with us for the foreseeable future. Her and her family have made the decision to delay their travelling adventures for a couple of years. We are delighted that we are keeping her for a little longer and I know all of you will be too! Mrs. Wilkinson would like to thank you all for your well wishes; however, is really looking forward to continuing her journey with us.



#### **Mr Palin is welcoming a new member to his family**

We would like to congratulate Mr & Mrs. Palin on the forthcoming arrival to their baby. Baby Palin is due in August and we eagerly await the special arrival. Watch this space during the holidays for the breaking news!



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### Team JCA from September 2020

Executive Headteacher	Mrs. Swinburne	<b>Leadership, Administrative &amp; Facilities Team</b>
Deputy Headteacher	Miss Brook	
Assistant Headteacher	Mr Palin	
Key Stage 2 Lead	Miss Karlsson	
English Hub Lead	Mrs. K Wood	
Business Manager	Mrs. Wells	
Site Supervisor	Mr Rady	
English Hub Admin Lead	Mrs. Beaumont	
Senior Admin/ Administrator	Mrs. Wilby	
Administrator	Mrs. Atkinson	

### Teaching Team

Reception Team	Mrs. Burrows Mrs. Sellers Miss Belford	Early Years team
Year 1 Team	Miss Harling Mrs. Ward	Key Stage 1 Team
Year 2 Team	Miss Mitchell Mrs. Wilkinson	
Year 3 Class Teacher	Mrs. Elliott	Lower Key Stage 2 Team
Year 4 Class Teacher	Miss Firth	
Year 3 & 4 Support Team	Mrs Rex Mr Morris	
Year 5 Class Teachers	Mr Palin	Upper Key Stage 2 Team

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	Mrs. Longley to teach on leadership days & cover PPA for other year groups	
Year 6 Class Teacher	Miss Karlsson	
Year 5 & 6 Support Team	Mrs. H Smith Mrs. Hart Mrs. Wood	

### **Pastoral & SEND Support Team**

Mr Palin	SENDCo
Mrs. Wood	Pastoral Learning Mentor
Mrs. Holmes	Learning Support

### **Early & After School Care Team**

Wraparound Care Manager	Mrs. Pickersgill
Deputy Care Manager	Mrs. Mynott
Wraparound Assistant	Mrs. T Farrer
Wraparound Assistant	Ms Wardman
Wraparound Assistant	Miss Belford
Wraparound Assistant	Mrs. Armstrong

### **Lunch time Team**

Kitchen Manager (ISS)	Mrs Hughes
Kitchen Assistant (ISS)	Mrs. D Wilkinson
Kitchen Assistant (ISS)	Mrs. C Braim
Lunch time Supervisor Manager	Mrs. Mynott
Lunch time Supervisor	Ms Wardman
Lunch time Supervisor	Mrs. Armstrong

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Lunchtime Supervisor	Mrs. Brear
Lunchtime Supervisor	Mrs. T Farrer
Lunchtime Supervisor	Mrs. McCraw
Lunchtime Supervisor	Miss Foley

### Cleaning Team

Site Supervisor	Mr Rady
Cleaner (Engie)	Miss Mercer
Cleaner	Miss Foley

### Board of Trustees

Chair of Trustees	Mr A Carter
Deputy Chair	Miss S Green
Parent Trustees	Mrs. L Bland
	Mrs. S Williamson
Community Trustees	Mrs. H Taylor-Lyte
	Mrs. M Dean
	Mr D Dews
Staff Trustee Representatives	Mrs. T Swinburne
	Miss L Brook
	Mr T Palin

### Transition support

We know that transition will be a little different this year and it is our priority to support our children as much as we can. If your child is in **Reception or Year 1**, Miss Harling and Miss Mitchell will be making weekly visits into the academy to see their new class and carry out some sessions with them so that they get to properly meet their new Teacher. For all other year groups, we will be carrying out a class Zoom session so that the children can speak with their new Class Teacher and ask them any questions they may have.

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If your child is still learning from home, their new Class Teacher will also be going on Seesaw during the penultimate week of this term to comment on their home learning.

Class Teachers have all arranged transition meetings with their new Class Teacher to discuss your child's progress and next steps for when they join their new class in (hopefully) September.

We are pleased to have all our current Year 6 children back in the academy and are supporting all of them on a secondary school transition project, ensuring that they feel well prepared for the next stage in their education.

Please see attached dates for your child's class supporting them with their transition and events coming up until the end of this term.

We really cannot wait until we are all back together. The Government has announced that the country is moving towards all children being back in school for September and we await their guidance for this.

Thank you once again for the support, team work and absolute loyalty to JCA. It is very much appreciated by myself and the team.

With kind regards,

Mrs. T Swinburne  
Executive Headteacher

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