



19th March 2020

Dear Parents/ Carers

Jerry Clay opening for Key Workers & vulnerable families

The official list of Key Workers is still being awaited from central government. I am mindful that you need reassurance that your child will be cared for next week. Therefore, I am utilising the information you have all provided me via email or on the gate should you need care **due to working in key critical roles**.

Plans for Jerry Clay Academy providing care to Key Workers & vulnerable families are as follows:

- The academy will **open at 8.00am and close at 5.00pm from Monday to Friday**
- **Children attending are expected to come in their JCA uniform**
- **You will have the choice of bringing a packed lunch or the option of an ISS hot lunch at normal cost price.** We will provide breakfast and snacks throughout the day, free of charge.
- We will be asking your child to follow their learning plan (**Please send your child into school with their learning pack**) and there will be 5 members of staff in the academy – Myself (also as Safeguarding Lead), Miss Mitchell, Miss Farrer, Miss Karlsson & Mrs Hart
- **Our office staff will be calling all eligible parents tomorrow** that expressed an interest to myself via email to confirm that they are a key worker (providing critical services to the public) and checking the days/ times that your child will be attending next week
- We are flexible with the times/ days we can offer and will take this on a week by week basis
- We will be operating using the following phone number –**07889569969 from Monday**. Please do not use the generic school number from Monday 23rd March as we want to be able to answer your calls wherever we are in the academy.

Thank you everyone for being so prompt in contacting me last night and this morning. **There is no need to contact me again as I have recorded all your needs on registers.** However, if you have not and need support because you are a critical front line Key Worker, please do not delay by sending me an email Headteacher@jerryclayacademy.wakefield.sch.uk

With Kind Regards,
Mrs. T Swinburne

Jerry Clay Lane
Wrenthorpe
Wakefield
WF2 0NP

Tel: 01924 303 665
Email: headteacher@jerryclayacademy.wakefield.sch.uk
Web: www.jerryclayacademy.wakefield.sch.uk



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Executive Headteacher: Mrs T Swinburne

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Registered address: Jerry Clay Lane, Wrenthorpe, Wakefield, WF2 0NP. Company number: 07688230



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